

Together in Safety Golden Safety Rules:

Apply Together in Safety [Golden Safety Rules](#)



Additional guidelines and best practices:

Eliminate the need for personnel transfers, where possible. Consider ‘Do we really need to do this?’

Conduct risk assessment and identify if additional hazards specific to the operation and prevailing conditions.

Establish and implement HSE procedures on personnel transfer, based on a risk assessment.

See example pilotladdersafety.com [Pilot Ladder Rigging checklist](#).

See [ICS / IMPA shipping industry guidance on pilot transfer arrangements](#).

Supervise by a responsible officer - rigging of the transfer arrangement and operation.

Keep equipment well maintained - the appliances shall be kept clean, properly maintained and stowed and shall be regularly inspected to ensure they are safe to use. Inspection routines should be included in the vessels planned maintenance system.

Cranes required for personnel basket operations must be class-approved as suitable for this purpose.

Training:

Train crew in their responsibilities as part of the risk assessment controls. Conduct Toolbox Talks.

Supplement practical training with Reflective Learning exercise “Personnel Transfer”

<https://hsse.shell.com/business/maritime-hsse-site/reflective-learning.html>

See the pilotladdersafety.com publication [Pilot Ladder Safety “Do It Right, The First Time”](#) – it includes a quiz and answer sheet.

See [IMO / IMPA wheelhouse poster](#).

See [UK P&I Club video Lessons Learnt: Serious injury to pilot](#).

Verification:

Give specific focus during Company audits and periodical risk assessment reviews.

Check maintenance and inspection records during Superintendent visits.

Arrange third party safety inspections.